

## MINUTES

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, January 8<sup>th</sup>,2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:20 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Landon JONES, Francisco CHARLES, Irene RAMOS, Fernando DELGADO, Richarter JACKSON, Francis ARCENEUX, Anthony LOPEZ, Robert MATHEWS, James YOUNG, Robert HOLLEY, Brad KELLEY, Tremell WILLIAMS, Timothy MACE, Mike Roberts with I-evolve Technology, Ricardo MARTINEZ with MARTINEZ Architects, and Adam TABAK district counsel with Coveler and Peeler.

#### 4.TO RECUEVE PUBLIC COMMENT:

Commissioner ROBINSON wanted to thank everyone who participated in the Fire Truck Train.

**Commissioner LOYD opened item # 8**

8. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented Mike ROBERTS from I-evolve to the board. Mike ROBERTS presented the board his proposal on IT upgrade for training room.

1. Vendor: I-evolve  
Amount: \$5,269.00  
Item: Upgrade all IT system up to date

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the update of all IT software from the training room to a touch of a button.

**Commissioner LOYD opened item # 5**

5. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

6. TO MODIFY AND AMEND THE DISTRICT'S 2020 BUDGET:

Chief PARKER presented to the board a letter from the desk of the Fire Chief.

(view attachment)

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to accept the deferred capital requested for the amount of \$2,269,135.

7. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

Counsel TABAK updated the board on terminating the contract with BRW Architects.

Chief PARKER informed the board that Katy from BRW reached out to him and asked two questions: What was the problem? and What can they do better in the future? Chief PARKER mentioned to Katy that is was not simply one concern but many concerns that lead to this. Chief PARKER informed the board that he has engaged Martinez Architects to finish the construction of Station 11 and Station 41. Ricardo MARTINEZ stated that he will remain working with Gamma Construction.

Chief PARKER informed the board that Otis will be attending upcoming board meeting.

Ricardo MARTINEZ updated the board on submitting and receiving first round of comments regarding Station 41. MARTINEZ will resubmit revised plans.

No action.

**Commissioner LOYD opened item # 8**

8. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER informed the board on a recent apparatus incident, E-31 had a blown-out turbo. Captain JONES and Chief REEG were able to fix the turbo and have E-31 back in service in two days. Chief PARKER informed the board if it had been sent to the shop, it would have taken up to a week(s) to get fix.

9. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

No action, item tabled.

**Commissioner LOYD opened item # 11**

11. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled.

**Closed session began at 12:03pm**

10. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

12. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE §323.3022 TO DISCUSS SALE TAX MATTERS:

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

**Open Session resumed at 12:45 pm**

**Commissioner LOYD opened item # 10**

10. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

Motion by Commissioner GARCIA, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to amend Chief PARKER's contract.

15. ADJOURNMENT:

Chief PARKER wanted to thank the board for their continues support to him and the employees at Aldine Fire & Rescue.

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 5 to 0 to adjourn the meeting.

**The meeting adjourned at 12:47pm.**